

MONETARY Funding Policy/Procedure

If you are awarded funds from State of Utah Department of Workforce Services (DWS) or any other organization....

- 1- To get your class materials you must come into the office the 3rd week of school and speak with Franchesca OR on your 3rd week of school, you may e-mail her at franchesca@uteta.org and request the below documentation. She will get you a copy of the invoice for your new upcoming class materials (textbooks and online modules) that will look like this...

State of Utah Invoice Number		Utah Electrical Training Alliance 7466 South Redwood Road, West Jordan Utah 84084 Merchant "TradeSchool Inc."
Customer	Invoice Date	
Arthur J. Allen 136 W 1900 S Bountiful, UT 84010		
Signature of Charges / Customers Acceptance of Goods and Services Franchesca Smith, Office Assistant @ UETA		
Class: 22-4B-2		
Code	Description	Cost
262	4B Inside - Code Calculations Level 2 ONLINE NEC 2017	\$14.84
258	4B Inside - Transformers Level 3 ONLINE	\$16.25
380	4B- Inside - Code, Standards, and Practices 5, Based on the 2020 NEC	\$18.28
379	4B- Inside - Code, Standards, and Practices 6, 2020 NEC ONLINE	\$31.51
382	4B- INSIDE - Hazardous Locations, Based on the 2020 NEC ONLINE	\$32.70
381	4B- Inside -Transformers, Level II, Based on the 2020 NEC - 2nd Ed. ONLINE	\$43.29
TOTAL Owed for Online Courses and Text Books =		
NOTE: Online Courses and Text Book cost are paid directly to the apprenticeship school (Utah Electrical Training Alliance) see above invoice.		
NOTE: Tuition is paid through the Ogden Weber Technical College. Student will owe \$ 320.00 for the 22-4B-2 semester (if this is a 1A class the Student owes and additional \$ 45.00 for a one time registration fee). **The tuition invoice is created is through register which will be completed Monday through Wednesday of the first week of the semester. Then the Student will send you the statement/invoice from the online account for approval of payment. If you do not see this invoice please the student. Tuition payment will have to be made directly to OWTech. If you have any questions on tuition, you may call (801) 627-8313		

2- Franchesca will also give you a copy of your new school schedule that looks like this....



APPRENTICESHIP SCHOOL SCHEDULE

Class Name 22-1A-6
 Type Inside Apprentice

FOR: _____
 Class Number 2015
 Apprenticeship Type Required Term
 Term 1
 Year 2022

NOTE: Semester class schedule is listed below. Student goes to school for 1 week at a time which equals 3 weeks a Semester. School Schedule is Monday thru Friday from 7:00 am to 1:30 pm each day that week. This schedule is rotated every 6 to 8 weeks.

In between school weeks the Student will work with a Contractor. The work assignment is for approximately 6 to 8 weeks in the field. Work hours and schedule is dependent on Job and Contractor assignment.

Homework for the sections listed below are to be done by the Student prior to the week of school attendance.

You will see a progress report 1 week after the attendance of the school week.

<u>Instructor: Theresa Johnson</u>	8/22/2022	7:00 AM	1:30 PM
FIRST AID (In class)	8/23/2022	7:00 AM	1:30 PM
Orientation Level 1 (Lessons 1-9)	8/24/2022	7:00 AM	1:30 PM
Job Information 1 Lvl 1, 2020 NEC (Lessons 1-10)	8/25/2022	7:00 AM	1:30 PM
Application 6 (In Class)	8/26/2022	7:00 AM	1:30 PM
<u>Instructor: Josh Denys</u>	10/17/2022	7:00 AM	1:30 PM
Conduit Fabrication level 1, 2nd ed (Lessons 1-8)	10/18/2022	7:00 AM	1:30 PM
Conduit Lab- Hand Benders	10/19/2022	7:00 AM	1:30 PM
Applications 8, 11, 12 (In Class)	10/20/2022	7:00 AM	1:30 PM
	10/21/2022	7:00 AM	1:30 PM
<u>Instructor: Josh Denys</u>	12/19/2022	7:00 AM	1:30 PM
Conduit Fabrication level 2, 2nd ed (Lessons 1-4)	12/20/2022	7:00 AM	1:30 PM
Conduit Lab- Mechanical (In Class)	12/21/2022	7:00 AM	1:30 PM
Applications 9, 14, 15 (In Class)	12/22/2022	7:00 AM	1:30 PM
* Final Exam	12/23/2022	7:00 AM	1:30 PM

Modified Date 5/18/2022

- 3- It is then **YOUR RESPONSIBILITY** to get these documents to your counselor.
- 4- They will then load your DWS Training Debit card with the funds, if approved. If you have other types of funding your counselor might tell you to have Franchesca call them for payment. If you get these documents to your counselor immediately...it should take 1-2 weeks to get the funds loaded on your card.
- 5- It is then **YOUR RESPONSIBILITY** to make an appointment with Franchesca to come to the UETA to pick up and pay for your materials (text books and online modules). Her phone number is (801) 975-1945.

*****NO MATERIALS will be given with out Funds being loaded on your card.*****

6- When you purchase the materials, you will receive a Payment receipt like this...

State of Utah Receipt Number		20421		Utah Electrical Training Alliance	
				7466 South Redwood Road, West Jordan Utah 84084 Merchant "TradeSchool Inc."	
Customer	Relia Card Charged Date				
Cedric Greer 3375 West 7800 South #126 West Jordan, UT 84088	Signature of Payment Received for Customers Acceptance of Goods and Services Franchesca Smith, Office Assistant @ UETA				
				Total Paid By Relia Card	\$368.95
Description	Code	Quantity	Product	Sell Total	
2B - INSIDE- Electrical Safety-Related Work Practices 2021 NFPA 70E Textbook	SKU-15021	1	\$59.89	\$59.89	
2B- INSIDE - NFPA 70E 2021 Standard for Electrical Safety Soft Back	SKU-17808	1	\$76.01	\$76.01	
[Ap Reg 1972] 2B- Inside AC Theory Level 2 3rd Ed. Online Registration Class 22-2B-2	REG-P267	1	\$32.70	\$32.70	
	Class Date(s) 04/04 04/05 04/06 04/07 04/08 06/06 06/07 06/08 06/09 06/1				
[Ap Reg 1972] 2B - INSIDE- Electrical Safety-Related Work Practices 2021 NFPA 70E Level 1 Class 22-2B-2	REG-P391	1	\$60.87	\$60.87	
	Class Date(s) 04/04 04/05 04/06 04/07 04/08 06/06 06/07 06/08 06/09 06/1				
[Ap Reg 1972] 2B- INSIDE Code, Standards & Practices 2 Level 1 Based on 2020 NEC Online Class 22-2B-2	REG-P392	1	\$15.35	\$15.35	
	Class Date(s) 04/04 04/05 04/06 04/07 04/08 06/06 06/07 06/08 06/09 06/1				
[Ap Reg 1972] 2B - INSIDE- Electrical Safety-Related Work Practices 2021 NFPA 70E Level 2 Class 22-2B-2	REG-P397	1	\$60.87	\$60.87	
	Class Date(s) 04/04 04/05 04/06 04/07 04/08 06/06 06/07 06/08 06/09 06/1				
[Ap Reg 1972] 2B- Inside- AC Theory Level 3 - 3rd Edition Online Class 22-2B-2	REG-P273	1	\$63.26	\$63.26	
	Class Date(s) 04/04 04/05 04/06 04/07 04/08 06/06 06/07 06/08 06/09 06/1				

7- It is then **YOUR RESPONSIBILITY** to get this Receipt to your counselor immediately.

If you have any questions, please call Franchesca at the UETA office (801) 975-1945